



*Embassy of the United States of America
Muscat, Oman*

REGIONAL SECURITY OFFICE

SCOPE OF WORK

DATE: October 7, 2012

PROJECT: Install CCTV System at the Oasis Club

LOCATION: Muscat Employee Association Oasis Club

1. PROJECT DESCRIPTION
 - a. Replace the current camera system with 8 fixed, analog, day/night cameras. Include 3 replacement cameras. Install all the necessary mounting poles, cabling, conduit, power adapters, etc. The system will be attached to an 8-channel DVR and will display on two monitors. One monitor will be provided by the Embassy. The second monitor, a 20" monitor to be mounted in the kitchen, falls under the scope of work.
2. PROJECT SCHEDULE & WORKERS.
 - a. Work days to be coordinated with Facilities Manager(FM)/Contracting Officer's Representative (COR)
 - b. Contractor should submit proposed work schedule and time line for FM's/ COR's approval.
 - c. Work hours will be from **0800** to **17:00**, Saturday through Wednesday.

The following points of the project must be approved prior to the contractor proceeding to the next phase.

- a. Approval of material selection.
- b. Site inspection after demolition
- c. Site inspection during each phase of work.

3. QUALITY CONTROL

- a. A site supervisor that has a minimal knowledge of English must be present at all times.
- b. Site supervisor will ensure the material is not damaged prior to or during installation and that standard industry practices as defined in the International Building Code, are followed at all times.
- c. A final inspection will be held with the Embassy and the site supervisor to inspect for quality of the finished works.

4. SAFETY

- a. Site supervisor will ensure that all equipment used during the project is in safe operating condition. All personnel on the job site will be given the appropriate safety equipment. The Embassy reserves the right to stop the work if any unsafe conditions are found.
- b. All electrical equipment such as drills, grinding, buffing machines and any extension cords must be properly grounded and be free from any defect in the insulation
- c. All ladders/scaffoldings will be in good condition and used in a proper manner.

5. SECURITY

- a. A list of all personnel working on the project along with Identification numbers must be submitted to the embassy no later than 5 working days prior to the beginning of actual starting date of the project.